

Client/Interviewee Consent Form

To protect the privacy of individuals who consent to participate in recorded role-plays or interviews that involve the disclosure of private information, the College requires students to seek the informed consent of the client and/or interviewee, and to erase or appropriately dispose of the recorded material upon finalisation of the assessment task.

When a student undertakes an assessment that involves another student or non-student disclosing private and personal information in a recorded interview, the student must:

- Ask the client or interviewee to read and sign this Client/Interviewee Consent Form. Use a separate form for each person when there is more than one client/interviewee.
- Provide a copy of the completed Consent Form to the client or interviewee.
- Retain the original copy of the completed Consent Form in a secure location.
- Destroy or delete the content of the audiotape and/or videotape once a mark and grade have been awarded for the assessment.

Please read, complete, sign and date the following Client/Interviewee Consent Form

I understand that _____ is a student at the Australian College of Applied Psychology.

My name is _____

and I have been asked to participate in an audiotaped and/or videotaped counselling/interpersonal session and/or interview as part of an assessment task of the abovementioned student.

I agree to have my counselling/interpersonal session and/or interview with the above mentioned student audiotaped and/or videotaped under the following conditions:

1. I understand that my participation is voluntary and that I may withdraw permission to be audiotaped and/or videotaped at any time, including during the counselling/interpersonal session and/or interview.
2. I understand that, although the counselling/interpersonal session and/or interview is for the assessment purposes of the student, it nevertheless occurs in a context of confidentiality (as far as the law allows) and respect.
3. I understand that the audiotape and/or videotape will be stored securely and erased after use.

I agree to be audiotaped and/or videotaped under the conditions specified above	I agree to meet the terms and conditions specified above
Signature of Client/Interviewee:	Signature of Student Undertaking Assessment:
Date:	Date:

Please note that the student indicates in the relevant section of the Assessment Cover Sheet that a *Client/Interviewee Consent Form* has been read and signed by both parties. An Assessment Cover Sheet must accompany all assessments submitted to an educator for marking and grading.

Should the client/interviewee have any concerns that may require further discussion, they may contact a member of Academic staff.