### Title of Policy
Credit Arrangements Policy

### 1. Purpose of Policy
The Australian College of Applied Psychology (ACAP) supports the goals of lifelong learning and acknowledges the need for clear and effective credit arrangements to increase opportunities for students to access education, improve student mobility between sectors and institutions, and increase the pathways into and between qualifications.

This policy outlines the principles and procedures of ACAP for the recognition of an individual’s prior learning and experience through the awarding of credit towards an ACAP course through credit transfer, recognition of prior learning (RPL) or articulation.

### 2. Scope of Policy
This policy applies to current and prospective vocational education and training (VET) and higher education coursework students seeking credit towards ACAP course programs for prior or concurrent learning from other courses of ACAP or other institutions and workplaces.

### 3. Responsibilities
ACAP executive and management staff are responsible for assisting in ensuring the effectiveness of the implementation of this policy, including ensuring ACAP employees in their supervision are aware of this policy and their responsibilities as defined herein.

ACAP employees and representatives are responsible for being aware of, and complying with, this policy.

### 4. Definition of Terminology

<table>
<thead>
<tr>
<th>Term</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>AQF: Australian Qualifications Framework</td>
<td></td>
</tr>
<tr>
<td>Articulation</td>
<td>Articulation is a process that enables students to progress from one completed qualification to another with admission and/or credit in a defined qualification pathway. See also credit transfer.</td>
</tr>
<tr>
<td>Block Credit</td>
<td>Block credit is a form of credit granted towards whole stages or components of an officially accredited qualification or program of learning.</td>
</tr>
<tr>
<td>Credit</td>
<td>Credit is the value assigned for the recognition of equivalence in content and learning outcomes between different types of learning and/or qualifications. Credit reduces the amount of learning required to be undertaken to achieve a qualification and may be attained through credit transfer, recognition of prior learning or articulation.</td>
</tr>
<tr>
<td>Credit Transfer</td>
<td>Credit transfer is a process that provides students with agreed and consistent credit outcomes for components of an officially accredited qualification or program of learning based on identified equivalence in content and learning outcomes between matched qualifications.</td>
</tr>
<tr>
<td>Formal Learning</td>
<td>Formal learning is the learning that takes place through a structured program of learning that leads to the full or partial attainment of an officially accredited qualification.</td>
</tr>
<tr>
<td>Informal Learning</td>
<td>Informal learning is learning gained through work, social, family, hobby or leisure activities and experiences. Unlike formal and non-formal learning, informal learning is not organised or externally structured in terms of objectives, time or learning support.</td>
</tr>
<tr>
<td>Non-formal Learning</td>
<td>Non-formal learning refers to learning that takes place through a structured program of learning but does not lead to an officially accredited qualification.</td>
</tr>
<tr>
<td>Recognition of Prior Learning (RPL)</td>
<td>RPL is an assessment process that involves assessment of the individual’s relevant prior learning to determine the credit outcomes of an individual’s application for credit.</td>
</tr>
<tr>
<td>Specified Credit</td>
<td>Specified credit is a form of credit granted towards core and/or specified components of an officially accredited qualification or program of learning.</td>
</tr>
<tr>
<td>Unspecified Credit</td>
<td>Unspecified credit is a form of credit that may be granted towards elective components of an officially accredited qualification or program of learning.</td>
</tr>
</tbody>
</table>
5. **Policy**

### 5.1. Statement of Commitment

ACAP’s credit arrangements shall:

- have regard to maximising the credit that students can gain for learning already undertaken, subject to preserving the integrity of learning outcomes and/or discipline requirements of the award qualification to which the credit applies,
- have regard to enhancing student progression into and between AQF qualifications,
- comply and be consistent with applicable Australian laws, regulations and standards, including those enunciated in the VET Quality Framework, Higher Education Standards Framework and Australian Qualifications Framework,
- recognise learning for different types of learning and/or qualifications taking into account the comparability and equivalence of the learning outcomes, volume of learning, program of study including content, and learning and assessment approaches to the learning required for the applicable academic program,
- recognise officially accredited AQF and Vocational Education and Training (VET) qualifications and VET statements of attainment issued by any Australian commonwealth, state or territory authorised issuing organisation (or comparable international equivalents),
- recognise the multiple pathways that students take to gain AQF qualifications,
- recognise that learning can be formal, non-formal or informal, though not all these may be applicable to all forms of credit, and
- support the development of pathways in qualifications design.

ACAP may award credit in the form of block, specified or unspecified credit through credit transfer, recognition of prior learning or articulation in accord with this policy.

Determining the awarding of credit requires academic judgement based on appropriate evidence provided by the individual seeking credit. Staff determining the granting of credit must ensure the decision concerning the granting of credit into or towards an award is information based, equitable, transparent, timely and academically defensible.

### 5.2. Credit Transfer

ACAP may award credit through credit transfer to an individual who has completed prior formal learning based on identified equivalence in content and learning outcomes between matched officially accredited qualifications or programs of learning.

The individual does not have to have completed the initial matched qualification for the credit assessment outcomes to be applied towards the destination matched qualification, i.e. credit is for the quantum of formal learning achieved, not only for a qualification achieved.

The quantum of any credit to be award must accord with this policy and attached schedules.

### 5.3. Recognition of Prior Learning (RPL)

ACAP may award credit through Recognition of Prior Learning (RPL) for a higher education level unit on the basis of either:

- prior formal learning, or
- a combination of prior formal learning with prior non-formal and/or informal learning.

Professional accreditation guidelines for some of ACAP’s academic programs require placement and supervision to be delivered as integral units within the course. In these programs, RPL will not be approved.

For placement units in courses without professional accreditation, RPL may be approved, consistent with this policy.

The Head of VET ensures RPL for ACAP vocational education and training courses:

- meets the requirements of the relevant Training Package or VET accredited...
course, and
• is conducted in accordance with the principles of assessment and the rules of evidence, and
• meets workplace and, where relevant, regulatory requirements, and
• is systematically validated.

ACAP reserves the right to apply administrative processing and/or assessment charges to applications for credit through RPL towards an ACAP VET unit of competency, module and/or course. Information on charges will be published on the applicable application form.

In the case of assessing RPL for informal learning, ACAP may require the applicant to undertake tasks which enable their learning outcomes to be assessed.

5.4. Articulation

Individuals who have successfully completed the requirements of an ACAP formalised articulation agreement or common credit transfer articulation arrangement may be awarded credit through articulation.

ACAP’s public register of current formalised articulation agreements and common credit transfer articulation arrangements is attached to this policy as Schedule A.

ACAP systematically establishes formalised, time-bound, articulation agreements and common credit transfer articulation arrangements between officially accredited qualifications of ACAP and of other authorised issuing organisations. These may be across AQF qualifications at the same level, as well as between qualifications at different levels. They are established on the basis of agreed relativities between qualifications and/or the way in which the discipline areas of two qualifications are suited to articulation. This takes into account:
• whether the articulation will result in a logical sequential qualification pathway for both entry into and credit towards the same or higher level AQF qualifications
• the comparability and equivalence of the learning outcomes, volume of learning, program of study (including content), and learning and assessment approaches, and
• ACAP’s credit arrangements commitments communicated at Section 5.1.

When establishing formalised articulation agreements or common credit transfer articulation arrangements between ACAP and other authorised issuing organisations for credit for individuals towards higher level AQF qualifications in the same or a related discipline, ACAP also uses the following as a basis of negotiations:
• 50% credit for an Advanced Diploma or Associate Degree linked to a 3 year Bachelor Degree
• 37.5% credit for an Advanced Diploma or Associate Degree linked to a 4 year Bachelor Degree
• 33% credit for a Diploma linked to a 3 year Bachelor Degree, and
• 25% credit for a Diploma linked to a 4 year Bachelor Degree.

For current ACAP formalised articulation agreements or common credit transfer articulation arrangements, specified, block or unspecified credit will be granted to an individual according to the following principles:
• the quantum of credit granted is determined by the specified formalised articulation agreement or common credit transfer articulation arrangement, and
• the individual must have fully satisfied all terms of the specified formalised articulation agreement or common credit transfer articulation arrangement to be granted credit on the basis of articulation.

The granting of credit through articulation does not preclude any further institutional or individual student negotiations for additional credit.

5.5. Credit Limitations

The following credit limitations governing appropriate and relevant credit apply.
• Credit may be used for entry into, and/or partial fulfillment of the requirements of a higher education qualification issued by ACAP to a maximum of 60 per cent of the qualification requirements, subject to any
credit limitations that may apply to the course. The list of ACAP Course Credit Limitations is attached to this policy as Schedule B.

- Credit may be used for entry into and/or partial or total fulfillment of the requirements for completion of a VET qualification issued by ACAP.

### 6. Policy Procedure

#### 6.1. Procedure for Applying for Credit

Applications for Credit/RPL should be submitted at the time of seeking admission into, or shortly before commencing, an ACAP course. Applications for Credit/RPL may also be submitted at any time while studying with ACAP, except applications that relate to credit for cross-institutional or student exchange study (refer to Section 6.2).

Applications for Credit/RPL must be lodged to the appropriate School or VET as instructed on the applicable application form specified in the Student Handbook and be accompanied with sufficient, relevant, current and authentic evidence to facilitate a decision.

An applicant seeking credit through credit transfer or recognition of prior learning is required to demonstrate through the evidence supplied with their application that her or his prior learning is equivalent to the required learning outcomes of the specific ACAP unit/module/unit of competency for which s/he is seeking credit. This includes equivalence in terms of learning outcomes, volume of learning, program of study (including content), and learning and assessment approaches.

An applicant seeking credit through articulation is required to demonstrate through the evidence supplied with her or his application that s/he has fully satisfied all terms of the specified formalised articulation agreement or common credit transfer articulation arrangement.

Individuals applying for credit are required to indicate, as instructed on the applicable Credit/RPL application form, their intended acceptance of any awarded credit being applied to her or his ACAP academic record. International students should be aware that the award of credit may affect her or his student visa entitlements where it shortens the required duration of study for the course.

Applications for credit received by ACAP are assessed by appropriately qualified ACAP staff on a case by case basis. The assessment outcome will be notified to the applicant as advised on the Application form. Assessment outcomes may be appealed in accordance with ACAP’s ‘Academic Grievances and Appeals Policy and Procedures’.

#### 6.2. Cross-Institutional (including Student Exchange) Study

Approval of credit towards an enrolled ACAP course for cross-institutional study, (i.e. study at another institution that is concurrent with the student’s enrolment at ACAP) must be obtained from ACAP before the cross-institutional study or student exchange is commenced. This approval can be sought by submitting the appropriated application form as specified in the Student Handbook, accompanied with sufficient, relevant, current and authentic evidence to facilitate a decision.

Approval for credit for cross-institutional study may only be granted in the following circumstances:

- the content in the selected competency/module/unit(s) is not provided at ACAP at any time during the relevant academic year, or
- the selected competency/module/unit(s) are part of an approved student exchange program, or
- there are, in the opinion of an appropriately authorised ACAP officer, sound educational or personal reasons, or
- the credit is in relation to a cross-institutional agreement or formalised arrangement between ACAP and another appropriately authorised registered training provider (RTO) or higher education provider (HEP), or
- in other circumstances approved by the Head of School or VET, or Dean.

#### 6.3. Recording of awarded Credit

All specified, unspecified or block credit awarded to a student towards studies with ACAP will be recorded on the student’s academic record and assigned the
applicable grade as follows:

**Higher Education courses**
- All credit awarded through credit transfer, RPL or articulation will be assigned the grade of ‘Advanced Standing’.

**VET courses**
- All credit awarded through credit transfer, RPL or articulation towards a VET module will be assigned the grade of ‘Competent’.
- All credit awarded through credit transfer or articulation towards a VET unit of competency will be assigned the grade of ‘Advanced Standing’.
- All credit awarded through RPL towards a VET unit of competency will be assigned the grade of ‘RPL – Competent’.

Credit awarded by ACAP will not be given a mark and will not be included in ACAP’s calculation of Grade Point Averages.

Credit awarded to an international student who is still to commence study with ACAP will also be recorded in the Australian government’s international student management system (PRISMS) and on the Confirmation of Enrolment which is issued to the international student before the student visa is granted.

Credit award to an international student that has commenced studies with ACAP will also be recorded in PRISMS as required under Section 19 of the ESOS Act. Where the award of credit shortens the required duration of study for the course, ACAP is required to adjust the international student’s course completion date in PRISMS. This may affect the international student’s visa entitlements.

### 6.4. Where awarded Credit contributes only towards partial completion of a specified ACAP module or unit

Where awarded credit to an individual contributes only towards partial completion of a specified ACAP module or unit, the individual is required to enrol in, pay the full tuition fee of, and successfully complete the remaining portion of the applicable module or unit. Where awarded credit to an individual contributes only towards partial completion of a specified ACAP module or unit a note will be recorded in the student’s file. Upon successful completion of the remaining portion of the module or unit the student will be awarded the relevant ACAP academic grade (eg. Competent, Pass, Credit, Distinction) based on her or his academic performance in the remaining portion of the module or unit.

### 7. Records Management

#### 7.1. Publicly available registers and other schedules related to this policy

- The ACAP Business Development Manager is responsible for:
  - maintaining a secure electronic Register of current and former formalised articulation agreements or common credit transfer articulation arrangements established between ACAP and other authorised issuing organisations, and
  - advising the Senior Manager Quality and Accreditation of changes to this Register to be reflected in Schedule A of this policy.

- The Senior Manager Quality and Accreditation is responsible for:
  - maintaining the Public Schedule of internal articulation agreements or common credit transfer articulation arrangements between ACAP courses and ACAP Course Credit Limitations, and
  - advising the Director, Student Administration and Registrar Services of any changes required to be reflected in Schedule A or B attached to this policy.

- The Director, Student Administration and Registrar Services is responsible for:
  - ensuring the currency this policy and policy schedules, and
  - ensuring the current version of this policy and the related schedules A and B are publically available via the ACAP website.

#### 7.2. Privacy, security and retention of records in relation to this policy

All records in relation to this policy will be managed in accordance with ACAP’s ‘Personal Information Policy’ and ‘Records Management Policy’.
### Administrative Information and Document Control

**Policy Stakeholders**
Dean; Head(s) of School(s); Head of VET; Business Development Manager; Director Student Administration and Registrar Services; Senior Manager Quality and Accreditation; Registrar; other ACAP executive, academic and administrative staff engaged in student recruitment, admission, academic advising and assessment processes; partner institutions with credit articulation agreements or arrangements with ACAP; and prospective and current students.

**Related Documents**
- ACAP Register of Formalised Articulation Agreements and Common Credit Transfer Arrangements
- Personal Information Policy
- Records Management Policy
- Course application forms
- Student Guides
- Student Handbook
- Credit/RPL Application Forms including the Application for Credit (Higher Education) form
- Placement Recognition of Prior Learning forms (Higher Education)
- ACAP Outbound Student Exchange Application form (Higher Education)
- Application for Credit Transfer (VET) form
- Application for RPL (VET) form

**Related laws and regulations**
- VET Quality Framework (ASQA), including the AQF Qualifications Pathways Policy
- Higher Education Standards Framework, including the Qualification Standards (TEQSA)
- National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007 (updated 2012)

**Author/s**
Student Administration and Registrar Services; Quality and Accreditation.

**Policy Endorsed by**
Learning and Teaching Committee

**Policy Approved by**
Academic Board

<table>
<thead>
<tr>
<th>Current Version</th>
<th>Next review date</th>
<th>Initial approval date</th>
</tr>
</thead>
<tbody>
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<td>7.0</td>
<td>June 2014</td>
<td>May 2008</td>
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<td>Articulating From</td>
<td>Articulating To</td>
<td>Nature of articulation / Volume of recognised credit</td>
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<td>------------------------------------------------------</td>
<td>------------------------------------------------------</td>
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<tr>
<td>Certificate IV in Telephone Counselling Skills</td>
<td>Bachelor of Applied Social Science</td>
<td>ACAP</td>
</tr>
<tr>
<td>(CHC42208)*</td>
<td></td>
<td>Eligible for admission and specified credit for</td>
</tr>
<tr>
<td></td>
<td></td>
<td>4 units 12 credit points 0.416 EFTSL</td>
</tr>
<tr>
<td>Diploma of Community Services (Alcohol and other</td>
<td>Bachelor of Applied Social Science</td>
<td>ACAP</td>
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<tr>
<td>Drugs and Mental Health) (CHC50408)*</td>
<td>Bachelor of Applied Social Science (Counselling)**</td>
<td>Eligible for admission and specified credit for</td>
</tr>
<tr>
<td></td>
<td>Bachelor of Applied Social Science (Management)</td>
<td>8 units 24 credit points 0.874 EFTSL</td>
</tr>
<tr>
<td></td>
<td>Bachelor of Applied Social Science (Coaching)</td>
<td></td>
</tr>
<tr>
<td>Diploma of Community Services (Alcohol and other</td>
<td>Bachelor of Applied Social Science</td>
<td>ACAP</td>
</tr>
<tr>
<td>Drugs) (CHC50208)*</td>
<td>Bachelor of Applied Social Science (Counselling)**</td>
<td>Eligible for admission and specified credit for</td>
</tr>
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</tr>
<tr>
<td></td>
<td>Bachelor of Applied Social Science (Coaching)</td>
<td></td>
</tr>
<tr>
<td>Diploma of Community Services (Case Management)</td>
<td>Bachelor of Applied Social Science</td>
<td>ACAP</td>
</tr>
<tr>
<td>(CHCS2008 or CHC50902)*</td>
<td>Bachelor of Applied Social Science (Counselling)**</td>
<td>Eligible for admission and specified credit for</td>
</tr>
<tr>
<td></td>
<td>Bachelor of Applied Social Science (Management)</td>
<td>8 units 24 credit points 0.874 EFTSL</td>
</tr>
<tr>
<td></td>
<td>Bachelor of Applied Social Science (Coaching)</td>
<td></td>
</tr>
<tr>
<td>Diploma of Community Services (Mental Health)</td>
<td>Bachelor of Applied Social Science</td>
<td>ACAP</td>
</tr>
<tr>
<td>(CHC50308)*</td>
<td>Bachelor of Applied Social Science (Counselling)**</td>
<td>Eligible for admission and specified credit for</td>
</tr>
<tr>
<td></td>
<td>Bachelor of Applied Social Science (Management)</td>
<td>8 units 24 credit points 0.874 EFTSL</td>
</tr>
<tr>
<td></td>
<td>Bachelor of Applied Social Science (Coaching)</td>
<td></td>
</tr>
<tr>
<td>Articulating From</td>
<td>Articulating To</td>
<td>Nature of articulation / Volume of recognised credit</td>
</tr>
<tr>
<td>------------------------------------------</td>
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<td>-----------------------------------------------------</td>
</tr>
<tr>
<td>Diploma of Community Services Work (CHCS0608)*</td>
<td>Bachelor of Applied Social Science Bachelor of Applied Social Science(Counselling)** Bachelor of Applied Social Science(Management) Bachelor of Applied Social Science(Coaching)</td>
<td>ACAP Eligible for admission and specified credit for 8 units 24 credit points 0.874 EFTSL</td>
</tr>
<tr>
<td>Diploma of Counselling (CHC51708)*</td>
<td>Bachelor of Applied Social Science Bachelor of Applied Social Science(Counselling)** Bachelor of Applied Social Science(Management) Bachelor of Applied Social Science(Coaching)</td>
<td>ACAP Eligible for admission and specified credit for 8 units 24 credit points 0.916 EFTSL</td>
</tr>
<tr>
<td>Diploma of Disability (CHC50108)*</td>
<td>Bachelor of Applied Social Science Bachelor of Applied Social Science(Counselling)** Bachelor of Applied Social Science(Management) Bachelor of Applied Social Science(Coaching)</td>
<td>ACAP Eligible for admission and specified credit for 8 units 24 credit points 0.874 EFTSL</td>
</tr>
<tr>
<td>Diploma of Youth Work (CHC51408)*</td>
<td>Bachelor of Applied Social Science Bachelor of Applied Social Science(Counselling)** Bachelor of Applied Social Science(Management) Bachelor of Applied Social Science(Coaching)</td>
<td>ACAP Eligible for admission and specified credit for 8 units 24 credit points 0.874 EFTSL</td>
</tr>
<tr>
<td>Bachelor of Applied Social Science Bachelor of Applied Social Science(Counselling) Bachelor of Applied Social Science(Management) Bachelor of Applied Social Science(Coaching)</td>
<td>Bachelor of Psychological Science</td>
<td>ACAP Eligible for admission and specified credit for up to 8 non-psychology units 24 credit points 1 EFTSL</td>
</tr>
</tbody>
</table>
### ACAP Public Register of Current Formalised Articulation Agreements and Common Credit Transfer Articulation Arrangements

<table>
<thead>
<tr>
<th>Articulating From</th>
<th>Provider</th>
<th>Articulating To</th>
<th>Provider</th>
<th>Nature of articulation / Volume of recognised credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor of Applied Social Science (Management)</td>
<td>ACAP</td>
<td>Master of Business Administration</td>
<td>University of Southern Queensland</td>
<td>Eligible for admission (Subject to meeting other selection criteria)</td>
</tr>
<tr>
<td>3 year APAC accredited sequence in Psychology with a minimum credit average in second and third year psychology units</td>
<td>ACAP and all other APAC accredited courses of other institutions</td>
<td>Bachelor of Psychological Science Graduate Diploma of Psychological Science Bachelor of Psychological Science (Honours) Graduate Diploma of Psychology</td>
<td>ACAP</td>
<td>Eligible for admission ** ***</td>
</tr>
<tr>
<td>Graduate Certificate in Elite Athlete Mentoring</td>
<td>ACAP</td>
<td>Graduate Diploma in Elite Athlete Mentoring</td>
<td>ACAP</td>
<td>Eligible for admission and specified credit for 4 units 12 credit points 0.5 EFTSL</td>
</tr>
<tr>
<td>Graduate Diploma of Counselling</td>
<td>ACAP</td>
<td>Master of Applied Social Science Master of Applied Social Science (Counselling)</td>
<td>ACAP</td>
<td>Eligible for admission and specified credit for 6 units 24 credit points 1.002 EFTSL</td>
</tr>
<tr>
<td>Graduate Diploma of Professional Psychology with a minimum ‘distinction’ grade average</td>
<td>ACAP and all other APAC accredited courses of other institutions</td>
<td>Master of Psychology (Clinical)</td>
<td>ACAP</td>
<td>Eligible for admission and specified credit for 6-8 units 17-24 credit points 0.708-1 EFTSL (Some additional requirements may apply)</td>
</tr>
<tr>
<td>Master of Applied Social Science (Management)</td>
<td>ACAP</td>
<td>Doctor of Business Administration</td>
<td>University of Southern Queensland</td>
<td>Eligible for admission (Subject to meeting other selection criteria)</td>
</tr>
</tbody>
</table>

*ACAP recognises the equivalence in content and learning outcomes between matched Australian Qualifications Framework (AQF) VET qualifications issued from 1 July 2011 by any other Registered Training Organisation (RTO).

** Eligibility for admission to the Bachelor of Applied Social Science (Counselling) is subject to a readiness assessment.

*** May be eligible for credit transfer as per Australian Psychology Accreditation Council guidelines and ACAP Credit Arrangements Policy. For further information refer to ‘ACAP Credit Arrangements Policy’ and the related ‘Schedule B’.
# ACAP Course Credit Limitations

<table>
<thead>
<tr>
<th>Course</th>
<th>Course Specific Credit Limitation</th>
<th>Date applicable from</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor of Applied Social Science</td>
<td>The maximum internal and/or external credit that can be granted is 50% of the qualification requirements and must not exceed 50% of core units.</td>
<td>28/07/09</td>
</tr>
</tbody>
</table>
| Bachelor of Applied Social Science (Coaching) | Credit is not available for the following units unless it is part of a current articulation agreement or arrangement as these are assessed on a ‘whole of course’ basis:  
  - Counselling Skills 2  
  - Social, Legal and Ethical Issues  
  - Professional Practice  
  - The Reflective Practitioner  
  - Elective Units |                      |
| Bachelor of Applied Social Science (Counselling) | The maximum internal and/or external credit that can be granted is 50% of the qualification requirements and must not exceed 50% of core units. | 28/07/09             |
| Bachelor of Applied Social Science (Management) | Credit is not available for the following units unless it is part of a current articulation agreement or arrangement as these are assessed on a ‘whole of course’ basis:  
  - Counselling Skills 2  
  - Social, Legal and Ethical Issues  
  - Integrative Project  
  - Professional Development and Reflective Practice  
  - Elective Units |                      |
| Graduate Diploma of Counselling             | The maximum internal and/or external credit that can be granted is 50% of the qualification requirements and must not exceed 50% of core units. | 28/07/09             |
| Master of Applied Social Science            | The maximum internal and/or external credit that can be granted is 33% of the qualification requirements and must not exceed 33% of core units. | 28/07/09             |
| Master of Applied Social Science (Counselling) | Credit is not available for the following units unless it is part of a current articulation agreement or arrangement as these are assessed on a ‘whole of course’ basis:  
  - Research Practices and Methodologies  
  - Independent Project  
  - Elective Units |                      |
| Master of Applied Social Science (Management) | The Australian Psychology Accreditation Council rules, standards and guidelines apply. Thus, credit may be given for psychology units that have previously been completed at the equivalent level in an Australian Psychology Accreditation Council accredited degree program or, if from overseas, units judged to be “strictly equivalent”:  
  - Research Practices and Methodologies  
  - Independent Project  
  - Elective Units | 24/05/2010            |
| Bachelor of Psychological Science           | The Australian Psychology Accreditation Council rules, standards and guidelines apply. Thus, credit may be given for psychology units that have previously been completed at the equivalent level in an Australian Psychology Accreditation Council accredited degree program or, if from overseas, units judged to be “strictly equivalent”:  
  - Research Practices and Methodologies  
  - Independent Project  
  - Elective Units | 24/05/2010            |
| Bachelor of Psychological Science (Honours) | The Australian Psychology Accreditation Council rules, standards and guidelines apply. Thus, credit will only be given for units that have previously been successfully completed at the equivalent level in an equivalent Australian Psychology Accreditation Council accredited qualification in the last ten years, or, if from overseas, units judged to be “strictly equivalent”:  
  - Research Practices and Methodologies  
  - Independent Project  
  - Elective Units | 24/05/2010            |
| Graduate Diploma of Psychology              | The Australian Psychology Accreditation Council rules, standards and guidelines apply. Thus, credit will only be given for units that have previously been successfully completed at the equivalent level in an equivalent Australian Psychology Accreditation Council accredited qualification in the last ten years, or, if from overseas, units judged to be “strictly equivalent”:  
  - Research Practices and Methodologies  
  - Independent Project  
  - Elective Units | 24/05/2010            |
## ACAP Course Credit Limitations

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<th>Course</th>
<th>Course Specific Credit Limitation</th>
<th>Date applicable from</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate Diploma of Psychological Science</td>
<td>The Australian Psychology Accreditation Council rules, standards and guidelines apply. Thus, credit will only be given for units that have previously been successfully completed at the equivalent level in an equivalent Australian Psychology Accreditation Council accredited qualification in the last ten years, or, if from overseas, units judged to be &quot;strictly equivalent&quot;.</td>
<td>24/05/2010</td>
</tr>
</tbody>
</table>
| Graduate Diploma of Professional Psychology | The Australian Psychology Accreditation Council rules, standards and guidelines apply. Thus, credit will only be given for units that have previously been successfully completed at the equivalent level in an equivalent Australian Psychology Accreditation Council accredited qualification in the last ten years, or, if from overseas, units judged to be strictly equivalent.  
Consistent with the Australian Psychology Accreditation Council Guidelines, students in a 5th year Grad Dip Prof Psych program would not normally receive credit for practica / skills training completed as part of their current paid employment, and no credit will be given for practical work carried out in paid employment prior to entry into the course as this experience must be integrated into the overall learning undertaken during the course. | 29/07/2011           |
| Master of Psychology (Clinical)             | The Australian Psychology Accreditation Council rules, standards and guidelines apply. Thus, credit will only be given for units that have previously been successfully completed at the equivalent level in an equivalent Australian Psychology Accreditation Council accredited qualification in the last ten years, or, if from overseas, units judged to be strictly equivalent.  
Students who have completed placement experience as part of an accredited clinical psychology program may be given credit for placement experience equivalent to that required in this qualification if the placement experience was:  
- integrated into the overall learning undertaken during the course supervised by appropriately qualified staff  
- verified by signed log book entries.  
Consistent with the Australian Psychology Accreditation Council Guidelines, students may be given credit for placement experience completed as part of their current paid employment only if:  
- the work is of direct relevance to the course;  
- the work would ordinarily be undertaken by a qualified psychologist;  
- supervision of the work can be arranged to fulfil the usual placement requirements of the course;  
- such credit does not amount to more than one placement component or to more than 30% of the total placement requirements of the course.  
No credit will be given for practical work carried out in paid employment prior to entry into the course as placement experience must be integrated into the overall learning undertaken during the course.  
Consistent with the Australian Psychology Accreditation Council Guidelines, no credit will be given for any previous research experience, including research higher degrees. The research component must be integrated into the overall learning undertaken during the course. | 29/07/2011           |