Student of Tuition Assurance

Under the provisions of the Higher Education Support Act 2003 (HESA) and the associated Higher Education Provider Guidelines, the Australian College of Applied Psychology Pty Ltd (the First Provider) is required to provide a tuition assurance arrangement for Australian citizens or holders of an Australian permanent humanitarian visa who are enrolled in Vocational Educational Training (VET) OR higher education courses it offers. This requirement is to protect students in the event that the Australian College of Applied Psychology Pty Ltd ceases to provide a course of study in which a student is enrolled. The meaning of “ceases to provide a course of study” is set out in the HEP Guidelines:


In the event that the Australian College of Applied Psychology Pty Ltd cease to provide a course of study in which a student is enrolled the student is entitled to a choice of:

a) an offer or a place in a similar course of study with a Second Provider without any requirement to pay the Second Provider any student contribution or tuition fee for any replacement units (this is known as the “Course Assurance Option”)

OR

b) a refund of his or her up-front payments for any units of study that the student commences but does not complete because the Australian College of Applied Psychology Pty Ltd ceases to provide the course of study of which the unit forms part (this is known as the “Student Contribution/Tuition Fee Repayment Option”)

The Australian College of Applied Psychology Pty Ltd has met the tuition assurance requirements of HESA through its current membership of the Australian Council for Private Education and Training (ACPET) Australian Student Tuition Assurance Scheme (ASTAS).

Contact details for ACPET are:

ACPET National Office
Suite 12, Level 14m, 329 Pitt Street, Sydney NSW 2000
Box Q1076, QVB PO, Sydney NSW 1230
Ph: 02 9264 4490
Fax: 02 9364 4550

If the Australian College of Applied Psychology Pty Ltd ceases to provide a course of study, ACPET will send a student enrolled in the course a Written Tuition Assurance Offer (the Offer) advising the student of the options available the tuition assurance requirements. The Offer will include directions that the student must follow in order to notify ACPET of the choice they have made for each affected unit. ACPET will provide this Offer, within twenty Business Days after it knows, or should know by reasonable enquiries that the Australian College of Applied Psychology Pty Ltd has ceased to provide the course of study.