Academic Skills Workshops

Weeks 2 (free for students!)

Please tick ☑ the workshops you would like to attend.

Below are the Academic Skills Workshops being offered on-campus for Term 2. You can also access these and other workshops online through your my.acap login.

You are welcome to print and refer to workshop slides during the workshop:

Visit my.acap (log in) > My classes > Student Resources > Learning Support > Academic Skills Resources

Thursday 16 June, 2011 (VET Diploma students only)
☐ 3.15pm - 6.15pm: Study and Assessment Skills

Saturday 18 June, 2011 (Higher Education)
☐ 10.00am - 1.00pm: Study Skills and Essay Writing
☐ 2.00pm - 4.00pm: Referencing

Academic Skills Workshops have limited seating (booking is essential). Please cancel your booking if unable to attend to allow other students to participate.

Workshops cover the following topics:

- Study and Assessment Skills: Time management; understanding assessment requirements; researching; reading skills; note taking, planning and referencing.
- Study Skills and Essay Writing: Time management; understanding assessment requirements; researching; reading skills; note taking and planning.
- Referencing: American Psychological Association (APA) Referencing Style; quotation and reference citation; reference lists; plagiarism.
Library Workshops

The Library as a gateway to knowledge
45 minute hands-on workshop: A brief tour around the online catalogue, e-book databases, online full-text databases and other electronic resources.

Tuesday 14 June, 2011: Computer Lab, Level 4
❑ 12.30pm - 1.30pm

Thursday 16 June, 2011: Computer Lab, Level 4
❑ 12.30pm - 1.30pm

ACAP Information Skills Online
ACAP Information Skills Online is an interactive web-based tutorial designed to help students develop research and information skills.

http://www.web-ezy.com/acapweb-ezy/

Current ACAP Information Skills Online modules are:
1. Searching the EBSCOhost journal database
2. Searching and using the main features of the library catalogue
3. Copyright and plagiarism
4. How to create a reference list using the APA style

Tutorials
One-to-one tutorials can be booked by contacting the library at: librarymelb@acap.edu.au or 03 86130622

I WANT TO REGISTER FOR THE TICKED WORKSHOPS:

To attend workshops on this flyer, bookings are essential!

Name ____________________________________________________________

Telephone Number _________________________________________________

Email ____________________________________________________________

Please note that submitting this form concludes your registration. You do not need to wait for confirmation. Please write workshop dates in your diary.

RETURN to MELBOURNE CAMPUS:
In person: Administration, Level 3, 206 Bourke Street, Melbourne VIC, 3000 OR
Post: PO Box 12322, A’Beckett Street Post Office, Melbourne VIC 8006
Email: acapmelb@acap.edu.au Phone: (03) 8613 0600