### Academic Skills Workshops

**Bachelor and Postgraduate Students**  
**Free for ACAP Students!**

**Melbourne Campus**  
Term 1, 2013

Academic Skills Workshops are offered on-campus during Term 1. You can also access these and other workshops online through your my.acap login. You are welcome to print the presentation slides before the workshop: Visit my.acap (log in) > My classes > Student Resources > Learning Support > Academic Skills Resources

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Subject</th>
<th>Please Tick</th>
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</thead>
<tbody>
<tr>
<td>Wednesday, 27 February</td>
<td>3:30pm – 9:30pm</td>
<td>Essay writing, study skills, research skills and referencing</td>
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<tr>
<td>Saturday, 2 March</td>
<td>10.00am – 4:00pm</td>
<td>Essay writing, study skills, research skills and referencing</td>
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<tr>
<td>Friday, 8 March</td>
<td>9.30am - 3.30pm</td>
<td>Essay writing, study skills, research skills and referencing</td>
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Workshops have limited seating (booking is essential). Please cancel your booking if unable to attend to allow other students to participate.

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**Book your place via email:** acapmelb@acap.edu.au, phone 1800 061 199 (select Melbourne campus) or give this form to ACAP reception on campus.

Please include in the email your:  
- Full name and telephone number  
- Course  
- Requested workshop date and time

**In person:** Level 10, 123 Lonsdale Street, Melbourne
Academic Skills Workshops

Workshop content:
- Essay Writing and Study Skills: Time management; assessment requirements.
- Referencing and Research Skills: American Psychological Association (APA) Referencing Style; quotation and reference citation; reference lists, avoiding plagiarism.

Library Information Sessions

One-to-one sessions can be booked by contacting the library at: librarymelb@acap.edu.au or 03 86130622.

Sessions include hands-on instruction in the use of ACAP’s online catalogue, e-book databases, online full-text journal databases and other online resources.

ACAP Information Skills Online

ACAP Information Skills Online is an interactive web-based tutorial designed to help students develop research and information skills. Access the tutorial at: http://www.web-ezy.com/acapweb-ezy/

ACAP Information Skills Online modules include:
- Searching the EBSCOhost journal database
- Searching and using the main features of the library catalogue
- Copyright and plagiarism
- How to create a reference list using the APA style

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